From: <u>Crable, Gregory</u>
To: <u>Mason, Steve</u>

Subject: RE: Requestor Information

Date: Sunday, September 17, 2017 10:02:12 AM

Attachments: <u>image002.jpg</u>

image002.jpg Digital Radio Requisition Request.pdf

Steve = look this over and see what you think It looks to me that it will require two signatures yours and a supervisors'

From: Mason, Steve

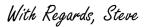
Sent: Sunday, September 17, 2017 9:10 AM

To: Crable, Gregory

Subject: Requestor Information

Stephen Mason 214-665-2276

Mason.steve@epa.gov





DEPARTMENT OF HOMELAND SECURITY / FEDERAL EMERGENCY MANAGEMENT AGENCY Page 1												18. Request Tracking Number (RTN)				
REQUISITION	ON FOR SU	IPPLIES, E	QUIPMENT	, SERV	ICES, I	PERSONNEL AND	D/OR TI	EAMS		ra	gero	1 1				
TYPE OR PRINT ALL ENTRIES LEGIBLY * Denotes Required Field SHOW INSTRUCTION								HIDE INSTRUCTIONS			S *	1. DATE	PREPARE)	04/01/2016	
2. DESCRIPTION OF REQUEST (Include make, model, part/stock no., service, personnel/team, author/publisher, freight, etc. as applicable)								* 3. QTY			*5. ESTIM UNIT C		* 6. TOTAL ESTIMATE COST		26. DATE RECEIVED	27. REC'D BY (INITIALS)
Motorola APX 7000 Digital Portable Radio Model #H49TGD9PW1N								1	EA \$5,1		\$5,13	B.00	\$5,138.0			
Belt Holder, Part #PMLN6102A; Battery, Part #NNTN7033A; Antenna, Part #PMAS4001A;Lapel Microph Part #HMN4104B							one,	1	EA \$1,		\$1,25	7.15	\$1,257.1	5		
Add Page	Remove Pag	7. PRIOF		e Saving	i 1	Life Sustaining	√ Hig	gh	Nor	mal	6a. E		d Sub Total		\$6,	395.15
Additional Info Enter additional information in justification below and/or attach mandatory requirements, SOW, sources, supplemental forms, bids, or quotes. Include contact information for potential vendor(s) and other pertinent information.								,				6b. Estimated Total (Including Additional Pages) 6c. Actual Total Spent			\$6,395.15	
DETAILED JUSTIFICATION (Attach separate sheet if required) Add Attach Add Attach												for Purchase card transaction ONLY, the rdholder enters the cost of all transactions)				
To assist the EPA in completing its mission assignment the Harris County Fire Department augmented EPA's supply of portable radios. While collecting orphan containers from the Houston Ship Channel a loaned portable radio fell out of the EPA employee's back pocket falling into the Channel. Since the radio was lost during a mission assignment activity, EPA is requesting reimbursement of the costs to expended to replace the radio.																
* 10. Date Required Oct 17, 2017				* 12. Requestor's Phone Number and/or E-Mail Address 214-665-2276 mason.steve@epa.gov								* 13. Section/Branch/Unit &/or Program Area EPA Region 6, Superfund Div., Emergency Management Branch				
* 14. Recipient's E-Mail and Address mason.steve@epa.gov							* 16. Recipient's Phone No.				28.					
Steve Mason		gepa.gov e., Dallas Texa			214-665-2276			Recipient's Signature								
	IN ACCORDAN	ICE WITH FEM/	A MANUAL 119	7-1, ALL IT	EMS CO	NSIDERED ACCOUNTAB	LE PROP	ERTY WIL	L BE PR	OCESS	SED BY T	HE LOC	AL APO PRI	OR TO ISSU/	ANCE.	
* 17. Requestor's Brar Print Name	on		22. Log Chief / DAAO / AO / Second Line App Print Name			SIGNATURE			. Finance Int Name	Finance/Funds Approval It Name			SIGNATURE			
Date			Date				Dat			notes:	*					
21a. Special Authority /	21b. Approving Authority Name			21c. Approving Authority Title			21d. Approving Authority Phone			Phone No.	21e. Sp Autho Signat	rity				
		***				LOGISTICS/ACQUISIT										
18. Request Tracking I	19. Date/⊓me	143-0-1 Received	ved By 24. Reference #s (R			RRF, MA, Deployment Unit, e			nit, etc.)	25. E	stimated Deli	very Date / Tin	10			
29. Receiving Officer's Name 30. Receiving Officer's Phone #					***	31. Receiving Officer's Email Address					3	2. Recel Officer Signatu	's			
33. FF 148-0-2 Doc Control #s 33b.						33b.										
4. ACCS Accounting Data 34a. 34b.												34c.				
35. Purchase Log ID 's 35b.						3506,50 (0		35c.								
36. Cardholder's Name	37. Cardholder's Phone #				38. Cardholder's Email Address						39. Cardhold Sionatu					